

**Village of Fort Johnson  
Tables and Chairs Reservation Form**

The Village provides tables and chairs that can be reserved by Village residents for events and celebrations within the Village at no cost. One week notice is requested to insure that adequate tables and chairs are available for your event as well as adequate manpower for delivery. Please provide the details of your request in the form below.

**Reservations are for Village residents within the Village limits only! At no time should the equipment requested by this form be used outside of the Village limits. Any violations of this policy will result in denial of future requests.**

Number of Tables	Number of Chairs

Date delivery requested:	
Address to be delivered to:	

The Village will pick up the equipment on or after the date listed here. In most cases it will be picked up on the date listed here unless the Village personnel are busy with other duties. Pick up should occur no longer than one week of the date listed below. Items will be picked up from the same address that they were delivered to.

Date to be picked up:	
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**Resident Information**

NAME	
ADDRESS	

This equipment is provided free of charge and the Village expects that it will be cared for while under your control. Items will be inspected for damage when they are picked up. Any damage that goes beyond normal wear and tear will be your responsibility. Signing this form below indicates that you have read and agree to all of the rules stated.

\_\_\_\_\_  
Signature of requestor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name